

Lisa N. Fought

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Areas of Expertise:

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|--------------------------------|------------------------------|
| ▲ Community Outreach | ▲ Grant Writing & Management |
| ▲ Program/ Project Development | ▲ Meeting Facilitation |
| ▲ Program/ Project Management | ▲ Public Speaking |

Skills/Experience:

- Write, package and administer grant applications for community and economic development projects including infrastructure, workforce development, housing, education and recreation plans.
- Edit and proofread technical and grant documents.
- Locate and coordinate financial resources for the public and private sector.
- Complete environmental reports for infrastructure projects.
- Cultivate relationships with businesses, municipalities and primacy agencies.
- Act as liaison/facilitator for municipalities and businesses with consultants, state, and federal primacy agencies.
- Research, analyze and compile economic and demographic data for funding applications and reports.
- Conduct trainings, workshops, and public speaking engagements on community and economic development topics.
- Prepare and write environmental assessments and reviews for federally and state funded housing and infrastructure projects.
- Managed three federal (USDA, EPA, HHS) technical assistance contracts servicing low-income communities for all contracted environmental and infrastructure projects, including contract budgets, reporting, and monitoring per grant requirements as well as grant proposal preparation, public meetings and presentations, and program monitoring.
- Conducted vulnerability assessments and emergency response plans for small water systems.

Work History

- 06/06 – Present **Owner, LKF Consulting, LLC, Harbor Springs, MI**
- 11/06– 05/10 **Economic Development Specialist, Northern Lakes Economic Alliance, Boyne City, MI**
- 02/96 – 10/06 **Environmental Specialist/Technical Writer/Grant Writer, NEMCSA, Alpena, MI**
- 11/93 – 02/96 **Sales Engineer, Omni Metalcraft Corporation, Alpena, MI**

Education:

Alma College, Alma, Michigan
Bachelor of Arts, History/Political Science

Additional Skills:

Possess strong analytical, organizational and relationship building skills.
Experienced public speaker to a variety of audiences at the local, state and national level.
Successfully handle multiple projects and responsibilities.
Proficient in all Microsoft programs, including Word, PowerPoint, Publisher and Excel.