

Elmira Township Planning Commission Meeting
Date: January 24, 2006

The Elmira Township Planning Commission (PC) held a meeting on this date at the Elmira Township Hall, with Duane Hoffman, chair, calling the meeting to order. Also attending the meeting were Gloria Torello, Leonard Skop, Jim Theisen, Jack Middleton, and John Ernst.

A. Call to Order: 7:00 p.m.

B. Roll Call: NA

C. Approval of Minutes: Middleton moved and Theisen seconded a motion to approve the PC meeting notes from the December 2005 meeting. The motion passed unanimously.

D. New Business: NA

E. Ongoing Business:

1. Public Comments: NA

2. Round Table Meetings (Otsego County Economic Alliance). On 2/1/06 at the Otsego Club there will be a meeting. The Task Force meetings are yet to resume. (Forest and Agriculture Task Force-Jim Theisen & Middleton; Town Centers Task Force-Hoffman.)

3. Training. NA

4. Neighboring Planning Commissions.

a) Antrim County Planning Commission,

<http://www.antrimcounty.org/webpages/comm-plan.html>, Hoffman reported Antrim County hired a planning consultant to revise the "basic planning document."

b) Corwith Township PC, (no web site), Middleton reported the Corwith Township master plan was approved. **Middleton** will contact Tom Kellogg of Corwith Township and request an electronic copy of their master plan on CD.

c) Livingston Township Planning Commission

<http://www.otsego.org/livingston/index.htm>, Theisen-nothing new.

F. New Urban News: Torello passed out a recent edition.

G. Master Plan:

1. Mixed use district Residential B-1, B-2. Work continued on developing ordinance language for the area on Elmira Township's master plan labeled "Mixed Use." As an example, the existing ordinance from the Boyne City is used. This consumed most of the meeting. **Hoffman and Torello** will work on putting together for the next meeting a draft document based on items already discussed. See the City of Boyne City's web site for their Central Business District ordinance at <http://www.charlevoixcounty.org/downloads/article%2010.pdf>. **All PC members** shall come to the next meeting prepared to carry on with this conversation.

2. Other change areas on master plan.

Future work on addressing zoning to match the master plan will cover expansion of B2 area (the "Pink" area on the master plan); Forest/Agriculture; NE corner of Camp Ten Road and M32; and a Recreation Plan.

Other:

Torello will attend the next Elmira Township Board meeting and talk to Theresa Plachta about updating the Elmira Township website to include the master; and include the Planning Commission notes. **Torello** volunteered to take over this task. (Hoffman will work with Diane Frankowiak to put in the local paper a press release about the master plan once it is on the web site.)

The 2006 budget was provided. In 2006 the planning commission has a budget of 13,535.00.

Torello will contact Sue Shaedig for a copy of the Elmira Township Board's approved modifications to the planning commission's By-Laws. Copies will be distributed at the next PC meeting.

Ernst has yet discussed the existing billboards along M-32 in the village of Elmira and near Camp Ten Road with Otsego County's Mr. Richard Edmonds.

Next Meeting: February 28, 2006.

M. Annual Calendar-See meeting agenda.

M. Adjourn: Torello moved and Middleton seconded a motion to adjourn. The meeting ended at 9:00 p.m.

Cc: Sue Shaedig, Elmira Township Board Secretary